



St. Vincent de Paul Thrift Store

"Much More Than a Store"

3052 W Northwest Highway ♦ Dallas, TX 75240 ♦ PH. 214-373-7837 ♦ FAX 214-373-7838

VOLUNTEER CODE OF CONDUCT

By signing this agreement, I, _____, agree to follow the rules and guidelines in this Volunteer Code of Conduct as a condition of my providing services to the clients of the St. Vincent de Paul Thrift Store.

As a volunteer, I will:

- † Work my entire volunteer shift, as scheduled.
- † Notify the volunteer services office, ahead of time, if I cannot make a volunteer shift.
- † Dress according to the volunteer dress code.
- † Conduct myself in an appropriate manner, avoiding horseplay and other distracting behavior.
- † Make personal calls during breaks, away from all work areas.
- † Follow all safety procedures and encourage the importance of safety among all volunteers.
- † Treat everyone with respect, loyalty, patience, integrity, courtesy, dignity, and consideration.
- † Review all materials given to me at orientation and/or training sessions.

As a volunteer, I will not:

- † Use, possess, or be under the influence of alcohol at any time while volunteering.
- † Use, possess, or be under the influence of illegal drugs at any time.
- † Smoke or use tobacco products in any part of the building or in store vehicles.
- † Participate in any situations of unlawful harassment, including sexual harassment and harassment related to medical conditions, race, religion, gender, sexual orientation, national origin or ancestry.
- † Use my cell phone on the sales-floor or the warehouse.
- † Shop or try on any of the merchandise during my volunteer shift.
- † Ask to keep any of the merchandise.

By signing below, I declare that I release the St. Vincent de Paul Thrift Store from liability for the use of my photo, likeness and identity in all forms of media and publicity. I understand that as a volunteer, I am subject to a thorough background check including criminal history. Finally, I understand that any action inconsistent with this Code of Conduct or failure to take action mandated by this Code of Conduct may result in my removal as a volunteer.

I HOLD HARMLESS THE ST. VINCENT de PAUL THRIFT STORE OF DALLAS OR ANYONE ASSOCIATED WITH THE STORE from any and all liabilities or claims made as a result of participation/volunteering in or around the store property, whether caused by the negligence of release or otherwise.

Volunteer's Printed Name

Volunteer's Signature

Date

Parent Signature (Minors Only)

Date